

Covid 19 Risk Assessment Form Stannary Brass Band

Session:	Stannary Brass Band rehearsal.	Date Completed:	17.08.20 Updated 24/09/20.
Venue:	Wortham Hall, Mount Kelly College, Tavistock.	Completed by:	S. Gray
COVID-19 Officer:	Stephen Gray		
Date of next review	Whenever government advice changes. Reviewed 24/09/20 and updated using Brass Bands England Risk Assessment Template #2 – 28 August 2020		

What is the Hazard?	Who might be harmed	Action Taken	Risk rating after controls (Low, Medium, High)	Actioned by
Spread of Covid 19 at band rehearsals.	All attendees.	<ul style="list-style-type: none"> Direct players to stay home if they are sick, if they are displaying symptoms, have been in contact with an affected person or if they are waiting for the result of a Covid test. Instruct players to tell you by phone (01822) 854888 / 07443222705 or e-mail stevegray10@yahoo.com if any of these apply. They must not attend band and should seek medical advice either by contacting their GP or calling 111 to seek advice. Attendees asked to confirm before the session whether or not they have COVID-19 symptoms or have been in contact with someone with COVID-19 symptoms in the past seven days. The chairman should be informed if a band member has had a positive COVID-19 test within the last 2 weeks, or if the band member has experienced any of the following symptoms within the last week: <ul style="list-style-type: none"> A temperature above 37.8°C A dry persistent cough that has developed during the week A loss of taste or smell (anosmia) <ul style="list-style-type: none"> Or if any member of their household has presented with any of the above symptoms within the last 2 weeks. 	H	S. Gray

		<ul style="list-style-type: none"> • If a member of the band becomes unwell during rehearsal, they should leave the rehearsal area immediately and wait outdoors for transport or make their own way home and seek a test for COVID-19. • If a member of the band displays an elevated temperature or other COVID-19 symptoms on arrival at rehearsal, the Chair should be informed and the band member should seek medical advice. • In case of a confirmed case of Covid 19 details of attendees can be communicated to track and trace and their advice on isolation requirements followed. The Chair will require your permission to pass on your contact details. • Members can access NHS 111 online which is an online interactive and personal checklist: https://111.nhs.uk/covid-19 		
<p>Social Distancing and spread of COVID-19 via airborne droplets.</p>	<p>All attendees.</p>	<ul style="list-style-type: none"> • Taking steps to improve ventilation and, whenever possible, through the use of mechanical systems and opening windows and doors. • System in place to manage session numbers at Wortham Hall, Mount Kelly School, Tavistock. Current government guideline is that no more than 30 people should be gathered together. Hall capacity is 18 maximum. • An attendance list will be created in advance of rehearsal and only those invited can enter. The MD will make the decision on who is invited to each session and the Chair will notify those players. Sessions will last for one hour, without a break. <p>Covid-19 officer to ensure social distancing guidelines followed and ensure all players maintain a distance of at least 2 meters from each other. Seating will be laid out so that all players will maintain a lateral distance of 2m. Those with forward-facing instruments (cornets, flugel, trombones) should, where possible, angle away from other players, but they should be no less than 2m from the player into whose back they are pointed.</p> <p>Use side-to-side positioning (rather than face-to-face) whenever possible.</p> <ul style="list-style-type: none"> • No bodily contact, including handshakes. • No gatherings once rehearsal has finished. • Avoid congestion at entrance / exit. • Players will be expected to wear a face covering (please inform the Chair if you are medically exempt) whenever they are not playing in order to reduce the spread of droplets to another player. 	<p>H</p>	<p>S. Gray</p>

		<ul style="list-style-type: none"> • Conductor should wear a face covering (material mask or transparent face guard) while directing the band and maintain 2m distance from players. • Bell coverings should be used in rehearsal to reduce aerosol transmission risk (indoors only). • Any discharge of condensate (water) from the instrument must be made entirely into the cloth that the individual player has brought, then stored in the waterproof bag which they use to carry the cloth. Players must not empty their instrument's water keys onto the floor. • Band members should ensure 2m social distancing is maintained and that face coverings are worn when moving to use toilet facilities. Toilets should be operated on a one in, one out policy to avoid risks from transmission in small enclosed spaces. Band members should ensure thorough hand washing/use of hand sanitiser when touching surfaces (e.g. toilets, sinks, door handles...). 		
<p>Spread of Covid 19 through contact with surfaces and sharing of equipment during session</p>	<p>All attendees and those tidying up.</p>	<ul style="list-style-type: none"> • Designated person(s) will sanitize surfaces such as door handles, light switches, taps, toilet seats and chairs before and after rehearsals • Chairs to be put out and put back by designated person(s) only. • Covid-19 officer to communicate before session on what equipment players should bring and following list will be reinforced in session. • All players must bring their own equipment they need for the session: instrument, music, stand, bell cover, lap cloth, waterproof bag, face covering, hand sanitiser. • Players without a stand will be provided with one which they will retain. • Players cannot share equipment. Percussionists should maintain their own sticks and mallets. • Players must only use their own instrument, stand and any other equipment. • Players reminded to have thoroughly washed their hands (in accordance with Government guidance) or use hand sanitizer immediately before and after playing. • Instrument cases to be stored near players and at least 2 metres from any other player or their belongings (Ideally under their chair) • Ensure participants take all their belongings with them at the end of the session • Any articles left behind will remain on the premises. 	<p>M</p>	<p>S. Gray</p>

		<ul style="list-style-type: none"> • It is recommended by Brass Band England that instruments are washed every 2 weeks minimum. • Players of percussion will be expected to assemble and put away any equipment used to avoid multiple handling and spread through contact. 		
Participant Activity	All attendees.	<ul style="list-style-type: none"> • Musical Director's session plan can be delivered in line with completed Risk Assessment. Players will be notified about what music to bring. Sheet music will not be handed out to players in rehearsal; digital copies should be sent in advance and can be printed at home (in accordance with copyright legislation). • Conductors of ensembles or training band will be responsible for running sessions also in line with completed Risk Assessment. • Avoid unnecessary chatting to allow those with hearing impairment to hear conductor's instructions. • No shouting, cheering or singing. • Junior participation only – only one parent/carer to supervise their child/children if necessary and if there is capacity while following social distancing and mask-wearing guidelines. 		
Increased risk to participants with underlying medical conditions and BAME groups	Those with underlying health conditions or who are caring for those at increased risk.	<ul style="list-style-type: none"> • Make members aware that attendance is not compulsory to prevent inadvertently pressuring members who, for their own reasons, would be best not attending. • Share Risk Assessment information before sessions start, allowing these players to make an informed choice about attending the session 	H	S. Gray
Travelling to session and possible site requirements	All attendees.	<ul style="list-style-type: none"> • Must travel to venue by car either on own or with members of the same household or social bubble only. • If using public transport, they must ensure that face coverings are worn. • Covid 19 officer will inform players of the status of site requirements. 	M	S. Gray

<p>Transmission between players congregating on arrival and exit.</p>	<p>All attendees.</p>	<ul style="list-style-type: none"> • Entry and exit will be via the main entrance but admission will be slower and social distancing of 2m must be maintained. <i>Please wear appropriate clothing and anticipate having to wait before entering.</i> • <i>Face coverings must be worn upon arrival at the venue and should only be removed when playing.</i> • Players must, on entry and exit from the facility, use the hand sanitiser gel provided to clean their hands at the entry/exit point. Members will be reminded to carry hand sanitiser in their instrument cases. • On entry to the venue, players and others will have their temperature checked using a non-contact device. • They should move directly to their designated seats, maintaining 2m spacing throughout the time in the venue, avoiding congregating at the entrance. • Place instrument case under seat or as close as possible, remove instrument and take their seat. • Only remove face covering when playing instrument after all players are seated. • All members will leave the rehearsal venue separately, all wearing face coverings, observing social distancing and disperse promptly from the venue. No social gatherings/groups. 	<p>M</p>	<p>S. Gray</p>
<p>Risk of members forgetting about safety measures over time, allowing transmission.</p>	<p>All attendees.</p>	<ul style="list-style-type: none"> • A short safety briefing, reminding players of protocols and procedures, will be undertaken regularly. • Reminders also to be given around hand washing and good respiratory hygiene ('catch it, bin it, kill it!'). • Covid 19 officer to be informed of any concerns by attendees. 	<p>L</p>	<p>S. Gray</p>

<p>Cross infection through Poor hygiene</p>	<p>All attendees and First Aiders.</p>	<ul style="list-style-type: none"> • Covid-19 officer to ensure hand sanitiser is available on entrance to the hall - players to use before and after rehearsals. • Attendees to sneeze / cough into tissue or arm, dispose of tissues hygienically and wash or sanitize hands afterwards. • First Aiders wash hands and arms before (during, if necessary) and after dealing with a first aid situation. • First Aiders wear appropriate protective clothing to stop personal contamination e.g. gloves and ensure its safe disposal or cleaning. • First Aiders avoid hand-mouth or hand-eye contact. • Disinfect equipment and restock after any first aid incident. • Each player is responsible for making sure the floor under their seat is dry after playing or alerting the designated cleaner to make sure it is cleaned promptly. 	<p>M</p>	<p>S. Gray</p>
<p>Provision of first aid</p>	<p>All attendees and First Aiders.</p>	<ul style="list-style-type: none"> • Any treatment will be via participate self-management, with the First Aider maintaining social distancing at all times unless contact is deemed absolutely necessary based on a significant risk to the patient of being left to self-manage. • Patient to be given a face mask to wear during treatment. • If contact is necessary, the First Aider will ensure they wear adequate PPE equipment as per Government Guidelines. • Covid-19 Officer to complete the Accident & Incident Report Form; • Patient not to handle/touch the Report Form. • The following equipment/PPE will be provided for the First Aider; <ul style="list-style-type: none"> ○ Protective medical Gloves ○ Face masks for general first aid • Follow the guidance issued by The Resuscitation Council UK on CPR delivery 	<p>M</p>	<p>S. Gray</p>