

General Risk Assessment Stannary Brass Band

Description:	Stannary Brass Band General Risk Assessment	Date Completed:	28/07/2023
Venue:	Wortham Hall (rehearsal and storage), various performing locations, outside and inside.	Completed by:	A. Webster
Child Protection Officer:	Judi Turner		
Date of next review:	28/07/2024		

What is the Hazard?	Who might be harmed	Actions Taken / Considerations	Risk rating after controls (Low, Medium, High)	Actioned by
Slips / trips / falls	Band members	<ul style="list-style-type: none"> • General safety of rehearsal space ensured by Mount Kelly maintenance staff. • All accessed areas well lit. • Marching by the band normally only takes place on local authority-maintained surfaces e.g., roads, pavements. • First aid kit held at Wortham Hall. • Band equipment is stored away at the end of practise. • Storage at Mount Kelly is a secure cupboard with access by key holders only. • Concert spaces checked in advance for potential hazards. • Committee members should be informed if potential hazard is identified by band member so that action can be taken to reduce/remove hazard. 	L	S. Gray / A. Webster
Injury through lifting heavy objects	Band members	<ul style="list-style-type: none"> • Band members needing to move heavy/awkward objects e.g., drums, to be assisted by other band members. • Wheeled cases recommended for band members playing heavy instruments e.g., tuba. • Stand bags to contain only 4 stands to avoid overloading. • Wheeled trolley to be used if carrying multiple stand bags. • Band members to avoid over-reaching when stacking chairs at the end of rehearsals. 	L	S. Gray / A. Webster

Poor posture leading to muscular problems	Band members	<ul style="list-style-type: none"> • Band members given instruction on correct method for playing instrument. • Sufficient room given to all band members to allow comfortable playing posture. 	L	S. Gray / A. Webster
Poor light / heating / ventilation	Band members	<ul style="list-style-type: none"> • Sufficient lighting available in rehearsal space, maintained by Mount Kelly staff. • Heating of rehearsal space during winter months, maintained by Mount Kelly staff. • Ventilation in rehearsal room fully adjustable. • Lighting, heating and ventilation of concert spaces checked by SBB prior to performance. 	L	S. Gray / A. Webster
Electrical equipment	Band members	<ul style="list-style-type: none"> • No electrical equipment used by band. • Electric lighting inspected by Mouth Kelly staff. 	L	S. Gray / A. Webster
Poor / unsafe access	Band members	<ul style="list-style-type: none"> • A ramp is available at Wortham Hall for disabled access if required. • Access to the stage is restricted. 	L	S. Gray / A. Webster
Fire	Band members	<ul style="list-style-type: none"> • 3 Fire exits in rehearsal space (Wortham Hall). • Fire exits clearly marked and illuminated. • Fire alarm and extinguishers present. • Band members made aware of fire exits. • All band members to adhere to Mount Kelly non-smoking policy. • Band members sign in when attending rehearsals. • Fire exits to be kept clear of chairs, stands, instruments, bags and equipment. • Designated Muster Point for assembly in event of evacuation of rehearsal room. • Signing in sheet to be used to ensure all members are clear of the building and in safety in the event of a fire or drill. • Children/vulnerable persons to be accompanied by parents or band volunteer during any evacuation. 	L	S. Gray / A. Webster
Moving traffic	Band members	<ul style="list-style-type: none"> • Mount Kelly has traffic calming measures to ensure safe transit between parking areas and rehearsal hall. • Marching on roads only undertaken when traffic has been stopped by marshals. 	L	S. Gray / A. Webster
Excessive heat / cold	Band members	<ul style="list-style-type: none"> • Band members provided with waterproof outdoor jackets and sweatshirts for playing outdoors during the winter months. • Band jackets are removed in high temperatures. • Band plays undercover in event of excessively sunny conditions. 	L	S. Gray / A. Webster

		<ul style="list-style-type: none"> Band members to be advised to take appropriate measures when performing outdoors e.g., hats, sunscreen, gloves 		
Abuse / violence from members of the public	Band members, Members of the Public	<ul style="list-style-type: none"> Band members and charity collectors to avoid any confrontation with public. 	L	S. Gray / A. Webster
Child abuse / exploitation	Children, Parents/Careers, Band members	<ul style="list-style-type: none"> Appointment of band member to committee as Child Protection Officer. Band has dedicated Child Protection Statement checked and, where appropriate, updated annually. All band members are required to adhere to the provisions of the Child Protection Statement. Any children trying a brass instrument to be accompanied by parent or carer. Children to be assisted in trying an instrument in public shared space. A least one SBB volunteer present to have completed an enhanced DBS check. Bodily contact to be avoided except where necessary to ensure the child is holding the instrument safely. Ideally parent/carer to assist in supervising their child/children when attending band sessions. Participants to be instructed on holding instrument correctly to the lips to avoid damage to teeth. Public liability Insurance in place. All instruments to be checked before being lent to new learners to ensure they are safe and suitable for playing. 	L	J. Turner

